

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

September 18, 2019

7:00 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on September 18, 2019. The meeting was opened at 7:05 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 09, 2019) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Jessica Rentas, Keith Hamilton, Marybeth Miller, Kathleen Miceli, Ann Marie Nadiroglu and Jill Morano

Absent:

Also Present: Mr. Anthony Riscica Interim Superintendent, and Mr. Jayson Gutierrez, Business Administrator/Board Secretary

IV. Recognition of visitors.

There were ten (10) members of the public present

V. Presentations:

A. Student Recognition - Superintendent's List – 4th Marking Period of the 2018-2019 school year were presented by Mr. Riscica Interim Superintendent

VI. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Minutes

- A.** It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Public Business Meeting	August 21, 2019
Executive Meeting	August 21, 2019

Motion By:	Ms. Norris	Second by:	Mrs. Rentas
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Abstain	Kathleen Miceli - Abstain	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Marybeth Miller -Yes	Jessica Rentas - Abstain	

VIII. Committees

A. FINANCE

1. Committee Report - Marybeth Miller - No update at this time

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-b

Motion By:	Mrs. Miller	Second by:	Mr. Hamilton
Discussion: Item C was withdrawn by Mr. Gutierrez			
Roll Call Vote for a-b			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Jessica Muzzio- Rentas - Yes	Marybeth Miller -Yes	

a. Approval of the payment of the following bills and claims:

Payroll for the period ending August 31, 2019	\$31,306.65
Payroll for the period ending September 15, 2019	\$144,290.10
Bills List dated September 6, 2019, Warrants #17459 through #17474 and 134	\$77,749.62
Bills List dated September 18, 2019, Warrants #17475 through #17533 and 103,135,136	\$270,160.57
Health/Prescription plan premiums (SEHBP)for September 2019	\$68,824.69

b. Approval of the attached line item transfers for July 2019.

B. PERSONNEL

1. Committee Report(Policy and Personnel) - Kathleen Miceli: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a-t

Motion By:	Mrs. Miceli	Second by:	Mrs. Rentas
Discussion: Ms. Miller - Items A to F & O do we need to pay them retroactive? Mr. Riscica - Responded: no			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Jessica Rentas - Yes	Kelly Norris - Yes	Marybeth Miller -Yes	

a. Award the following certified non-tenured professional teaching staff a contract for the 2019-2020 school year as follows*:

Name	Step	Salary
Lindsay Bura	BA ST 1 (.6)	\$31,574
Erika Langert	MA ST 7	\$59,622

* Subject to change upon ratification of the successor agreement

b. Award contract to the following non-certified, non-tenured, part-time employee, without benefits, effective September 1, 2019, through June 30, 2020.

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Patricia Jewell	Aide	\$15.00	15

- c. Approve the following non-tenured employee, without benefits, effective September 3, 2019, to on or about October 25, 2019

Name	Job Description	2019-2020	Not to Exceed
Dan Pollard	Long Term Sub Replacement	Full Day Sub Rate	20 Days

- d. It is recommended by the Interim Superintendent of Schools that the Board of Education approve up to three (3) hours for each of the following paraprofessionals, at their contractual rate, for participation in the district's orientation on September 3, 2019:

Aide	Rate	Hours
Nadine Bailey	\$13.00	3 hours
Ellen Chesney	\$15.15	3 hours
Patricia Jewell	\$15.00	3 hours
Diane Dunn	\$20.90	3 hours
Ivette Fox	\$12.75	3 hours
Wendy Hanna	\$13.60	3 hours
Judith Lombard	\$13.90	3 hours
Kristen Manzella	\$13.30	3 hours
Diane O'Brien	\$15.80	3 hours
Cari Ann Synol	\$16.50	3 hours
Bryan Szabo	\$13.30	3 hours
Frances Turek	\$14.85	3 hours

- e. It is recommended by the Superintendent of Schools that the Board of Education approve the revised award of contracts to the following non-certified, non-tenured, part-time aides, without benefits, from September 1, 2018 through June 30, 2019:

Aide	Hours/week
Nadine Bailey	25 hours 55 minutes
Ellen Chesney	29 hours 10 minutes
Diane Dunn	15 hours 0 minutes
Ivette Fox	15 hours 0 minutes
Wendy Hanna	29 hours 10 minutes
Patricia Jewell	15 hours 0 minutes
Judith Lombard	29 hours 10 minutes
Kristen Manzella	15 hours 0 minutes
Diane O'Brien	29 hours 10 minutes
Cari Ann Synol	29 hours 10 minutes
Bryan Szabo	15 hours 0 minutes

Frances Turek	28 hours 20 minutes
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- f. Amend the start date for Natasha Tyjer-Mendez for the 2019-2020 school year from September 1, 2019 to on or about October 22, 2019.
- g. Approve additional summer hours for 2019, as approved by the Interim Superintendent, for the following*:

Name	Roll	Hours not to exceed	Rate per hour
Diane Tomkins	Technology Coordinator	5	\$50
Stephanie Gosse-Batory	Media Specialist	10	\$50
Michele Miller	6 th Grade Orientation	1	\$50
Annmarie May	6 th Grade Orientation	1	\$50

* Subject to change upon ratification of the successor agreement

- h. Approve Lynn Hutman to work an additional 4 hours in September 2019 at a rate of \$28.89 an hour for an amount not to exceed \$115.56.
- i. Approve Erica Videc to work an additional 4 hours in September 2019 at a rate of \$22.78 an hour for an amount not to exceed \$91.12.
- j. Approve Tina Patel as a Library Volunteer for the 2019-2020 school year, pending receipt of a favorable criminal history review.
- k. Approve Joanne Howard as a Library Volunteer for the 2019-2020 school year, pending receipt of a favorable criminal history review.
- l. Approve the following mentor payments for the 2019-2020 school year:

Dates	Mentee	Mentor	Amount
09/01/2019 - 06/30/2020	Lindsay Bura	Marianne McCarthy	\$550.00
09/01/2019 - 06/30/2020	Eric Klein	Courtney Quackenbush	\$550.00

- m. Appointment of the following personnel, as advisors, for extra-curricular activities for the 2019-2020 school year at the listed stipends:

Name	Position	Stipend*
Annmarie May	8 th Grade Class Advisor	\$739.00 (Step 1)
Nicole Gelok	8 th Grade Class Advisor	\$739.00 (Step 1)

* Subject to change upon ratification of the successor agreement

- n. Award the following certified non-tenured professional teaching staff a contract for the 2019-2020 school year as follows from October 1, 2019 to on or about October 22, 2019.*

Name	Step	Salary
Dan Pollard	BA ST 1	\$52,622 (prorated)

* Subject to change upon ratification of the successor agreement

- o. Rescind the contract for the following non-certified, non-tenured, part-time employee, without benefits, effective July 1, 2019, through June 30, 2020.

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Dan Pollard	Aide	\$14.00	TBD

Addendum

- p. Approve Nadia Hicks as a Library Volunteer for the 2019-2020 school year, pending receipt of a favorable criminal history review.
- q. Approve Melanie Marino as a Library Volunteer for the 2019-2020 school year, pending receipt of a favorable criminal history review.
- r. Award contracts to the following non-certified, non-tenured, part-time employees, without benefits, effective on or about September 23, 2019, through June 30, 2020, pending receipt of a favorable criminal history review.

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Karl Jennings	Custodian	\$15.00	25

- s. Approve the addition of the following to the 2019-2020 Substitute List, pending receipt of a favorable criminal history review:

Name	Job Description
Jessica Hughes	Substitute
Lindsay Mohre	Substitute

- t. Appointment of the following personnel, as advisors, for extra-curricular activities for the 2019-2020 school year at the listed stipends:

Name	Position	Stipend*
Leanne Pittelkow	NJHS Advisor	\$739.00 (Step 1)
Charles Vulcano	NJHS Advisor	\$739.00 (Step 1)

* Subject to change upon ratification of the successor agreement

C. POLICY

1. Agenda reading- Kathleen Miceli - No update at this time
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, *NONE*

Motion By:		Second By:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton -	Jill Morano -
Jessica Rentas -	Kelly Norris -	Marybeth Miller	

D. TECHNOLOGY/FACILITIES/TRANSPORTATION

1. Committee Report - Keith Hamilton - Had a meeting before tonight's meeting. Discussed current service level agreement with NRESC; updating the LRFP; installing security cameras in the hallways/stairwells; laptops for teachers; and the rescission of a transportation contract.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items, a-c

Motion By:	Mr. Hamilton	Second by:	Mrs. Rentas
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes
Marybeth Miller - Yes	Kelly Norris - Yes	Jessica Rentas - Yes	

- a. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the Out of District transportation costs for the 2019-2020 Extended School Year program for special needs students as follows:

Student	Location	Provider *	Cost	Dates
340155	Calais School**	NRESC	\$4,572	7/8-8/16/19
340355	New Beginnings	ESCMC	\$2054	7/9-8/19/19
350003	Spectrum 360** Upper School	SCRC**	\$2,573	7/1-8/2/19
7559531937	Phoenix Center	NRESC**	\$1,426	7/1-7/31/19
330004	Chancellor Academy	ESCMC	\$1,899	7/1-7/30/19

ESCMC = Educational Services Commission of Morris County (incl 4% Admin. Fee)

NRESC = Northern Region Educational Services Commission (incl 4% Admin. Fee)

SCRC = Sussex County Regional Cooperative (incl 4% Admin Fee)

**Includes the cost of a shared aide

b. Rescind the Parental Contract for Student Transportation (special needs) to P.G. Chambers in Cedar Knolls, NJ from September 1, 2019, through June 30, 2020, at a cost of \$1,500 per month not to exceed \$15,500. A copy of the parent's license, registration, and liability insurance have been provided as required by law.

c. Approve the disposal of a stainless steel table - asset tag #00216.

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

1. Committee Report - Jessica Rentas: No meeting. New report cards were introduced as Back-To-School night.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-d

Motion By:	Mrs. Rentas	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes Abstain "a" only	Keith Hamilton - Yes Abstain "a" only	Jill Morano -Yes
Kelly Norris - Yes Abstain "a" only	Marybeth Miller -Yes	Jessica Rentas	

a. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Overnight Fees	Substitute Required
10/02/19	Tom Schneider	Morris County Coaches Scheduling Meeting	Randolph, NJ	\$0	No	Yes
10/04/19	Paul Kobliska	Rewire Conference	Tabernacle, NJ	\$0	No	No
10/08/19	Anthony Riscica	Commissioner's Convocation-NJASA	Somerset, NJ	\$0	No	No
12/06/19	Tom Schneider	Elementary PE Jam	Kinnelon, NJ	\$0	No	Yes

10/21/19-10/24/19	Jayson Gutierrez	NJSBA Convention	Atlantic City, NJ	\$300	\$324 Lodging \$193 Meals	No
10/22/19-10/23/19	Anthony Riscica	NJSBA Convention	Atlantic City, NJ	\$300	\$108 Lodging \$83 Meals	No
10/22/19-10/24/19	Kelly Norris	NJSBA Convention	Atlantic City, NJ	\$300	\$216 Lodging \$138 Meals	No
10/22/19-10/24/19	Keith Hamilton	NJSBA Convention	Atlantic City, NJ	\$300	\$216 Lodging \$138 Meals	No
10/22/19-10/24/19	Kathleen Miceli	NJSBA Convention	Atlantic City, NJ	\$300	\$216 Lodging \$138 Meals	No
10/22/19	Kathleen Paldino	STANJ Fall Workshop Conference	Montclair, NJ	\$45.00	No	Yes
*PLUS MILEAGE, TOLLS, and PARKING IF APPLICABLE						

Addendum

- b. Approve the addition of the Chamber Theater Productions, Bergen Performing Arts, Englewood, NJ to the listing of 2019-2020 approved Field Trip Designations.
- c. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Overnight Fees	Substitute Required
10/22/19-10/23/19	Megan Dutkowski	NJ Science Convention	Princeton, NJ	\$300	No	Yes

*PLUS MILEAGE, TOLLS, and PARKING IF APPLICABLE

- d. Rescind the Out of District placement for 2019-2020 School Year programs as follows:

Student	School	Tuition	Dates
13025256	P.G. Chambers	\$71,762	9/1/2019-6/30/2020

*includes the cost of a 1:1 aide

F. COMMUNITY RELATIONS

- 1. Committee Report - Jill Morano: Discussed having an Advisory Council at our last meeting. Community projects such as getting new/used risers and approaching local companies such as Home Depot to assist in

purchasing granite/formica for planters. Discussed many projects but narrowed it down

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, none

Motion By:	Jill Morano	Second by:	Marybeth Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton -
Marybeth Miller -	Jessica Rentas -	Kelly Norris -	

G. NEGOTIATIONS

1. Committee Report - Kelly Norris: None

H. POMPTON LAKES LIAISON

1. Committee Report - Kelly Norris - None

Non Action Items:

- A. Letters and Communications** - Kelly Norris: None

- B. Interim Superintendent’s Report** - Anthony Riscica

1. As you know we had a successful start of the school year with our staff participating in 2 days of In Service on September 3 and 4. This included a welcome back from Mr. Kobliska who introduced our theme #BeNice and myself where I focused on the objective of incorporating the Social and Emotional Learning framework during this school year. In addition Mr. K. invited a key note speaker to join us from Montclair State U. Dr. Rob Gilbert a sports psychologist who did a wonderful job demonstrating and interacting with all of us ways to improve and move forward. Mr. Gutierrez along with Mrs. Dedio and Mrs. Hutman also shared the proper way for submission of paper work for various functions that take place during the year. I want to thank The PTA and the BOE for providing breakfast and AJ pizza and Valic Financial for providing lunch. I also want to thank Keith for joining us on Tuesday and Kelly and Ann Marie coming in on Wednesday.

2. Our staff participated in a full agenda of various training from HIB to Danielson and Mr. Kobliska and I participated in Danielson training along with Pequannock administrators.
3. Students came to school on Thursday with a warm welcome from our entire staff and we also had our 2 Back-To-School nights last week. A special activity was held to kick off the PBSIS program on the field last Monday with entertainment by our principal singing Be Nice. Thank you to all our staff for making these evening programs a positive event for our school community.
4. This week our staff has begun training with Nancy Schultz for Conquer Math and in October Shelly Klein will have her first visit for the year to our school for Language arts literacy.
5. Discuss BOE Goals for approval at our next meeting.

C. Enrollment as of September 18, 2019

PreK-8	322
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	15
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	0
Home Instruction	0
School Choice	5

D. BA/BS REPORT

- a. Audit is ongoing. I will be meeting with Audit Manager next Thursday.
- b. School van is being inspected tomorrow then MVC on Friday for license plates.
- c. Cafeteria snack price list will be posted on the district website.

F. ORAL COMMUNICATION

- a. Mariela Mazariegos - 1 Hartung Avenue- My children mentioned soccer was going to be offered this year and now it is not. My son is in the 5th grade and will not be allowed to on the basketball team.
 1. Interim Superintendent Anthony Riscica responded - Soccer/Field Hockey were discussions that were held and are ongoing.
The 5th grade is not allowed to participate in tournaments.
- b. Jessica Rentas - As a PTA member, # Be Nice shirts will be sold.
The PTA will send the link to the board.

G. Information and Questions from Board Members

- a. Mrs. Rentas - I attended both Back-To-School nights, yet again, the administration did a great job and the teachers did an amazing job. The presentations were informative and positive.
- b. Kelly Norris - I attended Back-To-School night for the primary grades and it was well done by all.
- c. Anthony Riscica - Lynn Hutman and Erica Videc helped us out with Back-To-School night and did an amazing job.

IX. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

October 2, 2019	Workshop/Action Meeting	7:00 p.m.
October 16, 2019	Public Business Meeting	7:00 p.m.
November 20, 2019	Public Business Meeting	7:00 p.m.

X. Executive Session

Motion by Ms. Miller, seconded by Mrs. Nadiroglu at 7:52 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

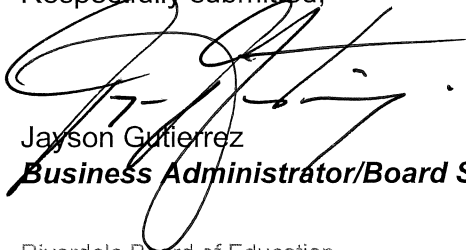
- 1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential contracts and personnel matters.
- 2. The matter discussed will be made public when confidentiality is no longer required.

XI. Adjournment

Motion by Ms. Miller, seconded by Mrs. Nadiroglu at 7:54 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,



Jayson Gutierrez
Business Administrator/Board Secretary